

## Course Scheduling Committee

Date: January 22, 2019

Location: Hinderaker 0154

### Agenda:

1. Review of comments received on scaffolding matrix – Discussion
  - a. Several comments/requests have been received and shared with the Registrar's office. Bracken and Jeff will report out on the status of these and the committee will consider outstanding issues.
  - b. A request from the Honors Program is attached.
  - c. A set of issues from Political Science is attached.
2. Review of comments received on pre-assignment agreements – Discussion
  - a. One request has been received (from SPP, attached).
3. Various updates and requests
  - a. Scaffolding for winter 2020 (due May 24) and spring 2020 (due October 25) – Ken Baerenklau
  - b. Update on CSC website – Ken/Michelle
  - c. Update on messaging campaign for scheduling changes – Ken Baerenklau
  - d. Update on exam scheduling and reading week – Ken Baerenklau
4. Saturday classes – Discussion
  - a. There is growing interest in piloting Saturday classes. How should we approach this and what issues do we foresee from a scheduling perspective?
5. Special requests – Discussion
  - a. Continue our discussion from last time about how to improve this part of the scheduling process before Winter 2020