Course Scheduling Committee

Date: July 1, 2019
Location: Hinderaker 0154

Agenda:

1. Preliminary senate response to exam scheduling memo

2. Departmental requests to be allocated open slots in the scaffolding matrix
    (e.g. to rotate a W course with a non-W course)

3. Clarify what scaffolding does and does not grant to the scaffolded course
    (e.g. bumping a non-scaffolded course out of a room)

4. Review/modify the special request process (i.e. reducing the back and-forth between staff and faculty; codifying in policy)

5. Discuss what to do about departments gaming the prime hour requirement by late swapping of courses into departmental space