

Course Scheduling Committee

Date: December 10, 2019

Location: Hinderaker 0154

Agenda:

1. Pre-assignment requests

a. Attached. We will discuss and vote on the requests for priority scheduling from Entomology and from Engineering. Please read in advance.

2. Survey planning

A .We agreed to survey department chairs and other constituents about their ongoing scheduling challenges to help guide policy adjustments in the future. We said we would do this after the spring schedule of classes is finalized at the end of January. At our meeting I'd like to start collecting suggestions for the survey – topics, questions, format, whom to ask... Please spend some time thinking about this in advance.