

Course Scheduling Committee

Date: December 3, 2018

Location: Hinderaker 0154

Agenda:

1. Discussion of quarterly special requests
 - a. We will review and discuss the “quarterly special requests” provided by the Registrar’s office (attachment), including any recommended changes for how these requests are handled
2. New scheduling policy
 - a. We will review, discuss and vote on adopting the new scheduling policy document produced by the Registrar’s office (attachment)
3. Scaffolding matrix
 - a. I anticipate receiving a draft scaffolding matrix from the Registrar’s office prior to our meeting, for review and discussion.