

Course Scheduling Committee

Date: March 20, 2019

Location: Hinderaker 0154

Agenda:

1. Update on winter/spring scaffolding – Ryan
 - a. Update from the group working on this project, led by Ryan
2. Courses that deliver a disproportionate amount of material outside of lecture – Ken
 - a. Some of our courses are “lab heavy” and deliver a relatively large amount of material through the laboratory component of the course, leaving a relatively small need for lecture time. This leads to requests for non-standard meeting patterns, which get lower priority without a pre-assignment agreement. Such courses are not unlike hybrid courses that deliver a relatively large amount of material online and need a small amount of lecture time. We have discussed the possibility of eventually creating a pre-assignment agreement for hybrid courses, anticipating we may see more of these developed and not wanting to penalize them. With lab heavy courses already being taught, we should discuss whether a broader but similar pre-assignment agreement should be created now to accommodate these courses as well.
3. Update on final exam scheduling – Ken Baerenklau
4. Update on Saturday classes – Ken Baerenklau
5. New business